Tel: (202) 939-9261/9262 Fax: (202) 483-1793

www.embassyofsierraleone.net



EMBASSY OF SIERRA LEONE 1701 Nineteenth Street, NW Washington D.C. 20009

## **VISA APPLICATION FORM**

## VISA APPLICATION FOR OTHER NATIONALS (SIX MONTHS [] ONE YEAR []) THREE YEARS VISA FOR AMERICAN PASSPORTS ONLY []

LAST NAME	FIRST NAME	MIDDLE	NAME	
SEX: MARITAL S	TATUS:	PHONE #:		
HOME ADDRESS:				
STREET:				
CITY:	STATE: _		ZIP	
EMAIL ADDRESS (Required)				
Date of Birth:/	/OCCUPA	TION:		
(Date) (Month	n in Words) (Year)		(Required)	
Place of Birth: TOWN	COUNT	CRY		
PARTICULARS OF PASSPOR	<u>T:</u>			
Passport Number:	Date of Issu	ie: / / Date	e of Expiry:/	
Country of Issue: Passport Type:				
Nationality:				
PURPOSE OF VISIT:				
PROPOSED DATE OF ARRIVA	AL:// DURATI	ON OF STAY:		
NAME OF REFERREE IN SIEI	RRA LEONE:	AND	PHONE No	
PROPOSED ADDRESS:				
Applicant Signature:		Date;		
FOR OFFICIAL UES ONI	<u>LY</u>			
		nature:	Date: //	
Fee: V	ISA No.	General Receipt No.		

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## CHECK LIST BEFORE SUBMISSION OF VISA APPLICATION

- 1. Completed visa application form downloaded from www.embassyofsierraleone.net
- 2. Valid Passport (valid for at least six months) with blank pages.
- 3. One passport size photograph
- 4. Evidence of Yellow Fever Vaccine
- 5. Prepaid self-addressed envelope (US Postal Next Day Delivery is advised).
- 6. For applicants from outside the United States of America, a prepaid Self-addressed UPS airway bill should be enclosed.
- 7. Please note down the **Tracking Numbers for the following:** 
  - (1) Envelope which you used to mailed in your visa application, Passport and all the requirements to enable you to track when your package was received at the Embassy.
  - (2) The prepaid self-addressed return envelope that you enclosed for the return of your passport. You may start to track the return envelope three to four business/working days after the day your application was received at the Embassy.
- 8. Note that <u>Cash payments are NOT accepted</u>. Visa fee are payable either in money order or cashier's check made payable to the Embassy of Sierra Leone. Personal Checks are not accepted. All fees are payable in U.S. Dollars and are *NON-REFUNDABLE*.
- 9. Please see visa fee schedule below:

## Visa Fee Schedule

- A. All US Passport Holders are issued 3-year multiple entry visas US\$160.00
- B. Official and Diplomatic Passport Holders on official duties are issued **GRATIS** Visas
- C. ECOWAS passport holders are issued **GRATIS** visas

		Six months (Single)	One Year (Multiple)
D.	Canada	US\$75.00	US\$150.00
E.	British	US\$229.00	US\$523.00
F.	Other Nationals	US\$ 40.00	US\$ 80.00

- 10. Applicants wishing to expedite their visa application should pay an additional **US\$50.00** in **Money**Order for expedited services. **No Cash Payment will be accepted**. Note that for same day services, the visa application should be received by 12 noon for pick up at 3 pm.
- 11. Visa applications for MINORS (Children under the age of 18) should also have following documents attached
  - a. Copy of the child's birth certificate
  - b. A Letter of Consent signed by **both** parents and **notarized by a Notary Public.**
  - c. **Copies of a Government issued ID** such as passport or Driver's License of **both the parents** should be attached.
- 12. **Business Visa applicants** should attach a letter of support from the company.